



NOTICE

E-INVOICING IMPLEMENTATION

Dear Members/ Guests/ Business Partners

The Inland Revenue Board of Malaysia (LHDN) has announced the implementation of Electronic Invoicing (E-Invoicing) in several phases, starting from 1st August 2024.

Penang Club falls under Phase 3 where we will begin implementing e-Invoicing from 1st July 2025. If you require an e-Invoice as proof of expense for tax purposes, please provide the necessary information outline in Penang Club - Appendix A.

Kindly return the completed Appendix A to the email address :

einvoice@penangclub.net

We would appreciate if you could respond to us on or before 18th June 2025. We assured that the information provided will be used solely for the purpose of e-invoicing only.

If Penang Club does not receive your response within the stipulated timeline, or if any information provided is incomplete or inaccurate, Penang Club will not issue an e-invoice to you. **Request for an e-invoice are permitted only within the month of the transaction.** Please be informed that we are unable to issue any e-invoice after closing and submission of the report to The Inland Revenue Board of Malaysia (LHDN).

Thank you very much.